

# AUTHORIZED USAGE OF TELEPHONE TELECOMMUNICATIONS RESOURCES

## DSN – DISN – CELLULAR TELEPHONE

DSN* - DISN* and CELL-PHONE USE					
	DSN/DISN	CELL	E-MAIL	WEB	CHAT
<b>I. OFFICIAL BUSINESS</b>					
<b>1. Government Work</b> (duty hours)	<b>Yes</b>	<b>Yes</b> (Private calls prohibited)	<b>Yes</b>	<b>Yes</b>	Only with Spv Approval
<b>2. Health, Morale, and Welfare (HMW) (for deployed Soldiers or Civilians)</b>					
During duty hours	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>
Other than duty hours	15 minute calls (twice per week)	<b>No</b>	<b>Yes</b>	brief searches	<b>No</b>
<b>3. HMW (for immediate family members at home station)</b>					
During duty Hours	As required to accommodate sponsor	<b>No</b>	<b>Yes</b> (established family-member e-mail accounts)	<b>No</b> (except to free e-mail sites, Hotmail, Yahoo)	<b>No</b>
Other than duty hours	<b>Yes</b>	<b>No</b>	<b>Yes</b> (established family-member e-mail accounts)	Reasonable use	<b>No</b>
<b>II. AUTHORIZED USE</b>					
<b>Soldiers and Civilians</b>					
During duty hours	Reasonable use; no collect calls	<b>Not as the primary means on post, in garrison or in a facility where other, less costly means of comm. exist (DSN)</b>	Reasonable use	Brief searches	<b>No</b>
Other than duty hours	Reasonable use; no collect calls	<b>Only for official business when required</b>	Reasonable use	Brief searches	<b>No</b>

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<b>III. OTHER OFFICIAL BUSINESS (Duty related)</b>					
1. Education and Learning Centers, Military Occupational Specialty (MOS) Libraries	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>	<b>No</b>
2. Libraries (Patron-Oriented Automated Library System use)	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>Yes</b>	<b>No</b>
<b>IV. MORALE, WELFARE, RECREATION ACTIVITIES (Non duty related)</b>					
1. Libraries (Personal use)	<b>No</b>	<b>No</b>	Reasonable use	<b>Yes</b>	<b>No</b>
2. Youth Centers and Services, Computer Labs	<b>No</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>	<b>No</b>
3. Cyber Cafes	<b>NA</b>	<b>NA</b>	Reasonable use	Reasonable use	<b>No</b>
<b>V. NON-GOVERNMENT ORGANIZATIONS</b>					
1. Family Support Groups, Army Community Services Offices	<b>ECECS* only</b>	<b>No</b>	<b>ECECS* only</b>	<b>No</b>	<b>No</b>
2. Thrift Shops, Boy Scouts, Girl Scouts	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>
<b>VI. NONAPPROPRIATED FUND (NAF) ORGANIZATIONS</b>					
Contractor-operated activities	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>

### **PROPER USE OF CELL-PHONES**

These types of telephones will not be used in lieu of established “wired” telephones. Cell phones are to be used for official business and authorized use only. Official use of these phones are limited to requirements that cannot be satisfied by other available telecommunications methods and are authorized when warranted by mission requirements, technical limitation, feasibility, or cost considerations. Other restrictions not specified above are:

- ! For out-of-country (international) calls, unless the time, location, or other circumstances do not permit the use of other telephone services.
- ! To access the Internet or the World Wide Web.
- ! The use of prepaid telephone cards with cell phones is not authorized in the Army in Europe.

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- ! **Routine business should not be conducted over cell phones.**
- ! **Authorizations for cell-phone service apply only to the designated user or unit. Users should share cell-phone resources within their units for efficiency and to reduce costs.**
- ! **Roaming Charges: When one is out of home country (for example TDY, FTX “downrange” from Belgium), the caller pays the portion from Belgium, and the RECEIVER pays for the other half. So, for example, unlike in Belgium, receiving a call from your spouse while “downrange”, is a personal call that creates charges, and is therefore unauthorized.**

- \* **DSN = Defense Switched Networks**
- \* **DISN = Defense Information Systems Network**
- \* **ECECS = Executive Control and Essential Command Supervision**